

**Robert C. Byrd
Honors
Scholarship
Program**

**2004-2005
Application**

2004-2005 ROBERT C. BYRD HONORS SCHOLARSHIP PROGRAM

APPLICATION INSTRUCTIONS

APPLICATION: Students meeting the eligibility requirements for the Robert C. Byrd Honors Scholarship Program must submit a completed application to their high school guidance counselor by February 1, 2004. Federal regulations mandate that scholarships be awarded nationwide to qualified high school seniors and GED recipients from a representative population of each state “who demonstrate outstanding academic achievement and show promise of continued academic achievement.” The total number of scholarships allocated for Kentucky will not exceed 95. The six congressional districts of Kentucky will be used as a basis for insuring proportional distribution.

Each participating school must select and submit applications according to the following guidelines:

- High schools with enrollments of 1500 or more may nominate up to 5 applicants.
- High schools with enrollments of 1000-1499 may nominate up to 4 applicants.
- High schools with enrollments of 500-999 may nominate up to 3 applicants.
- High schools with enrollments of 1-499 may nominate up to 2 applicants.

Counselors will screen applications, select the most qualified students, and submit the appropriate number of applications. The school must submit selected applications to Kentucky Higher Education Assistance Authority (KHEAA); applications will not be accepted if mailed by individual students. **Applications must be postmarked no later than February 15, 2004.**

ELIGIBILITY: To meet the requirements for a scholarship, the student must:

1. Have graduated from a secondary school, public or non-public, or received a GED during the period from July 1, 2003, to June 30, 2004.
2. Have a minimum 7-semester GPA of 3.5 and achieved a minimum score of 23 on the ACT or 1060 on the SAT.
3. Have applied for admission or been accepted for enrollment at a public or private non-profit or higher education institution or a qualifying postsecondary school. KHEAA will assist students and secondary school officials in defining the eligibility of a postsecondary school.
4. Be a resident of the Commonwealth of Kentucky. Residency of students who have not yet reached 18 years of age is determined by the Kentucky residence of their parent(s) or guardian(s).
5. Be a U.S. citizen or national. An applicant who is not a U.S. citizen will be requested to provide evidence from the U.S. Immigration and Naturalization Service that he/she is a permanent resident of the United States or is in the United States for other than a temporary purpose with the intention of becoming a citizen or permanent resident. A student in this category must attach a photocopy of the back and front of his/her “green card” to the application.
6. Agree to comply with the requirements of the institution of higher education.
7. Pursue a course of study at an institution. A scholar is deemed to be pursuing a course of study if he/she is enrolled at an institution of higher education as a full-time student. This determination is made by the institution using standards applicable to all students in that school’s course of study.

SELECTION: Applicants who meet the minimum requirements will be considered based on performance in high school or on the GED exam. Special consideration will be given to those individuals who have overcome hardship and/or are first-generation college students.

Each scholarship recipient must fully adhere to Kentucky Higher Education Assistance Authority’s required procedure to have the scholar’s actual enrollment verified by the institution’s registrar. Check transmittal will be initiated upon receipt of the postsecondary institution enrollment confirmation to KHEAA.

KHEAA will make scholarship awards in accordance with the criteria and procedures approved by the U.S. Department of Education and the final Federal Regulations covering the scholarship program, 34 CFR 654; and Federal Regulations defining institutional eligibility under the Higher Education Act of 1965 as amended, 34 CFR 600.4. KHEAA ensures equitable access to students with special needs participating in this federally assisted program. Copies of these referenced federal regulations are available by written request to Amy Sword, Byrd Scholarship Coordinator, Kentucky Higher Education Assistance Authority, P.O. Box 798, Frankfort, KY 40602-0798.

STUDENT DATA SHEET

(Please type or legibly print all information.)

Must be submitted to counselor by February 1, 2004.

APPLICANT (to be filled out by applicant)

Name (First, Middle, Last) _____ SSN: _____

Address _____ Congressional District (1-6) _____

City _____ State _____ Zip _____ County _____

Phone: _____ U.S. Citizen ____ Yes ____ No

E-mail: _____ INS Green Card Copy Attached ____ Yes ____ No

PARENT/GUARDIAN (to be filled out by parent/guardian)

Parent/Guardian Name (First, Middle, Last) _____ Phone _____
(if different from applicant)

Address _____ Did either parent attend college?
(if different from applicant) ☐ Yes ☐ No

City _____ State _____ Zip _____ If no, highest grade of either parent _____

This information is accurate as of this application date. The student applicant and the named secondary school have authority/permission to release information necessary to the Robert C. Byrd Honors Scholarship Program, and the Kentucky Higher Education Assistance Authority has the authority to use this information for the purposes of selection, award and administration of the Byrd Scholarship.

Parent/Guardian Signature

Student/Applicant Signature

HIGH SCHOOL (to be filled out by guidance counselor)

School Name _____ Phone _____

Address _____ School Enrollment _____

City _____ State _____ Zip _____

_____ GPA (unweighted) _____ GPA (weighted) _____ ACT _____ SAT _____

Applicant will be qualified to graduate in commencement exercise scheduled for: _____ / _____ / 2004
(month) (day)

Counselor Recommendation: A brief recommendation (50 words or less) is required on the following page.

Counselor's Name

Counselor's Signature

The guidance counselor must send this application to KHEAA with a postmark date no later than February 15, 2004.

STUDENT ACADEMIC HONORS/ACTIVITIES

(Please type or legibly print.)

Student Name _____

Social Security Number

List honors, activities, and community service below in chronological order, starting with the current year. Use only the space provided.

Community Service	Year	School Activities	Year
Academic Honors	Year	Academic Honors, cont.	Year

COUNSELOR RECOMMENDATION

(Please type or legibly print.)

Student Name _____

Social Security Number _____

Please provide a brief justification (50 words or less) for your selection of this student. Please consider the following: Does this student demonstrate outstanding academic achievement and show promise of continued academic achievement? Has this student faced certain obstacles that make his/her level of achievement remarkable?